

# Fiscal Finance

## Getting Started Guide

# Licence Agreement

## Fiscal Finance

### Licence Agreement

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# Installation

Installing Fiscal Finance is easy.

## Step One

### **Downloads**

Just [download the latest install](http://www.fiscal.com.au) file from our web site [www.fiscal.com.au](http://www.fiscal.com.au).

Locate the install file (ffinst.exe) on your hard drive and double click on it to start the installation.

### **From a CD**

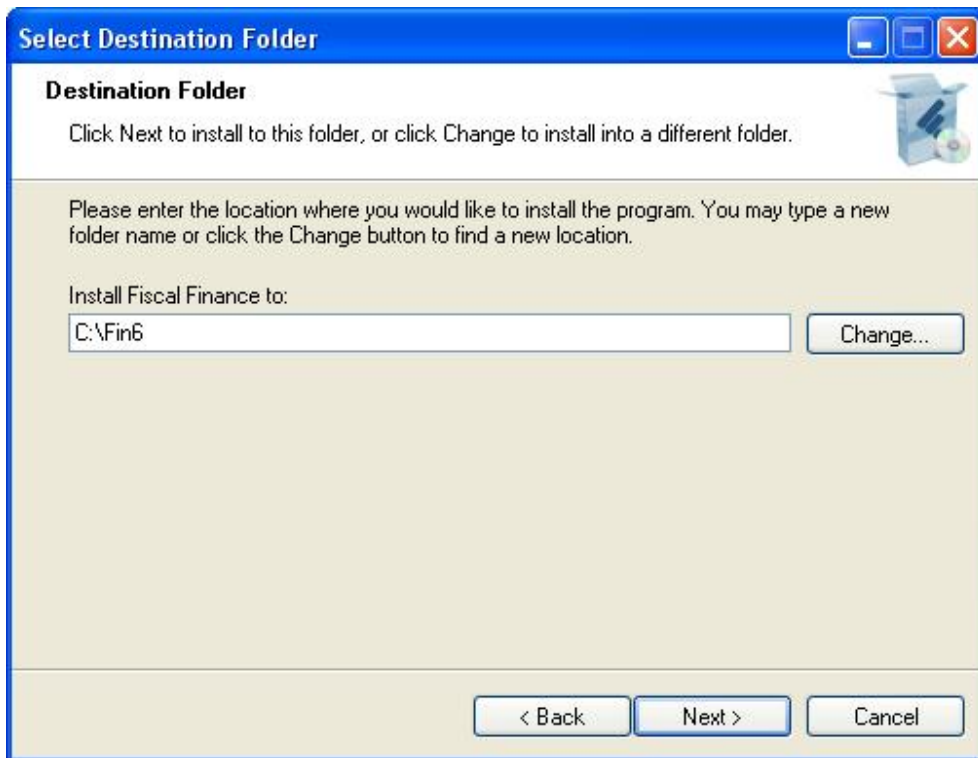
Place the installation CD in your CD/DVD Drive and it should fire up by itself.

## Step Two

Run the installation program and complete the various prompts until finished.



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### ***Destination***

The destination path will be sought from any previous installation, and if not previously installed then it will default to C:\FIN5.

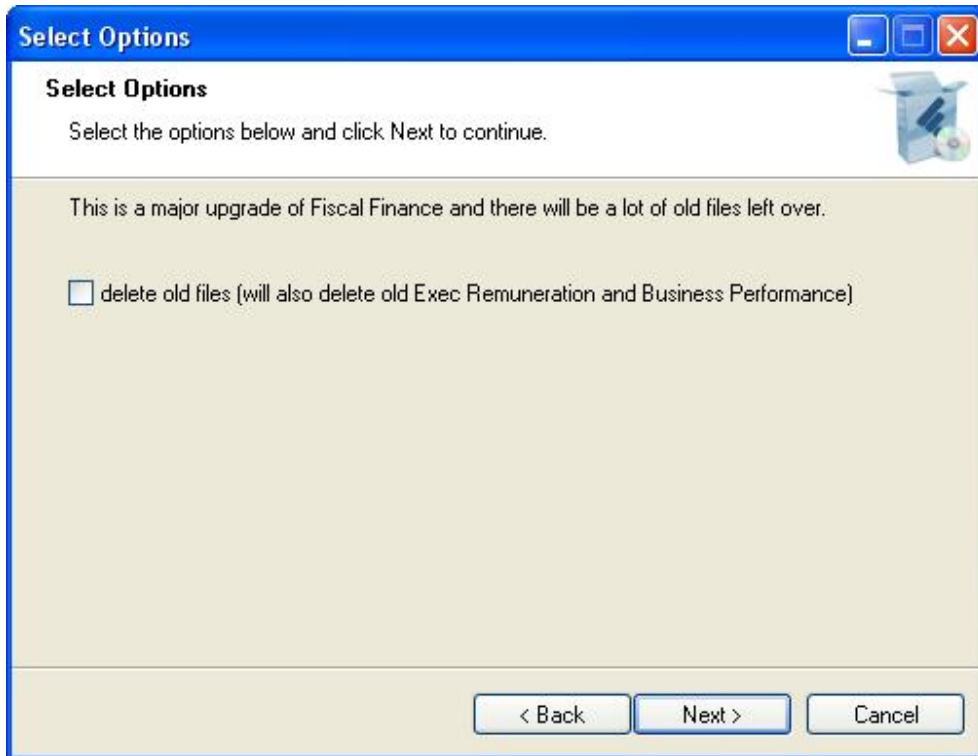
### ***Windows XP and Vista***

The windows standard for installation states that application files should go into the Program Files folder, and the data in one of a number of other accessible folders like My Documents. This is to satisfy the UAC requirements to avoid getting "Are You Sure" messages.

This standard can cause a number of problems with network situations, where users are unable to access certain "recommended" locations.

We continue to recommend installing Fiscal Finance into a separate folder like FIN5, and keep the data in sub folders that the installation program creates for you. You can change the data location, however, we recommend seeking the advice of your IT specialist before doing so, to ensure that permissions are set up correctly.

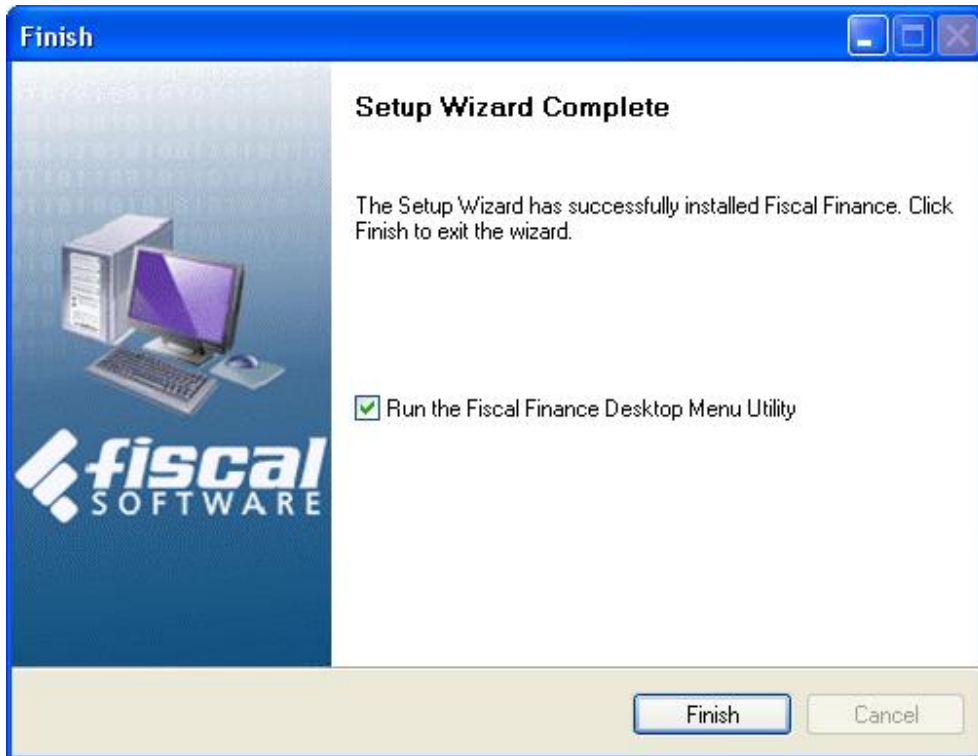
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### ***Deleting Old Files***

If this installation is being used as an upgrade, then you may wish to check the box when it asks if you wish to delete all of the old files. Version 6.025 is a major rewrite of the previous version, and as such many of the previous support files are no longer used. This option will delete all of the old files, but importantly will not harm your data files.

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### ***Desktop Menu Utility***

At the conclusion of the installation process, you will be asked if you wish to start the Fiscal Finance Desktop Utility.

This places an icon in your system tray that activates a menu, when you right mouse click on it.

This menu allows you to access the various modules, and registration details. Not all of the menu items may be accessible depending on the product and level you have acquired.

There is an on-line tutorial about the Desktop utility on our web site [www.fiscal.com.au](http://www.fiscal.com.au) - tutorial menu.

# Registration

Registration can be achieved in one of 3 ways.

- A. Using the web activation button
- B. Using codes sent by Fiscal Software by email
- C. Using an xml file downloaded after paying on line

The screenshot shows a 'Register Product' dialog box with two main sections. The left section is for users who paid by mail or have issues, and the right section is for users who have paid online and downloaded an XML file. Numbered callouts (1-8) identify specific elements:

- 1:** Register button
- 2:** Activation code
- 3:** Company Name
- 4:** Get Activation Code From Web button
- 5:** Product to be registered
- 6:** Pay Your Invoice On Line button
- 7:** xml file activation
- 8:** Locate Your Registration xml File button

**Register Product**

**Use this section if you paid your subscription by mail, or if something else has gone wrong**

**Step One**  
Enter your registered name and product found on your invoice

Company Name:

Product being registered:

**Step Two**  
If connected to the Internet click on the button to obtain your activation code, otherwise enter the code provided to you by Fiscal Software

Activation Code:

Expiry Date:

**Step Three**  
Once you have obtained or entered the 16 digit activation code click on the Register button

**Use this section if you have paid online and downloaded an xml file, or if Fiscal Software has emailed you an xml file**

**Drag the Registration xml file you downloaded or received and drop it here. The file name is either your registered name or invoice number eg. company.xml or 1234.xml**

**OR**

**OR**

**if you have not yet paid**

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1

### Register button



This is the final step. after you have entered your company name and clicked on the get activation code button to retrieve your 16 digit code.

A message will appear to confirm the registration.

2

### Activation code

If your internet connection is down, and you need your codes fast, then enter the 16 digit code provided to you by Fiscal Software.

If you do have an internet connection, use the get activation code button to obtain your codes.

3

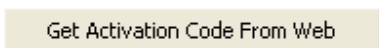
### Company Name

Enter your registered name. This is found on all documentation from us, as either the name to which correspondence is sent to, or the registered name found on your license information.

The field is case sensitive.

4

### Get Activation Code From Web button



Once you have entered your company name and selected the product you wish to register, you may click on this button to obtain the 16 digit codes from our web servers.

You can then proceed to the Register button.

5

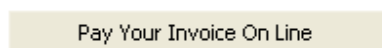
### Product to be registered

Select the name of the product being registered from the drop down list.

If you subscribe to Fiscal Finance Pro version, then you do NOT have to register for the Centrelink Calculator, as this is part of the pro version license.

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### Pay Your Invoice On Line button



Forgotten to pay, and you need your codes urgently. Then click on this button and you will be sent to our web site shop.

When you pay your invoice online, you will be able to download an xml file with your

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registration details. The download link is provided in the confirmation email.

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### xml file activation

Drag the  
Registration xml file  
you downloaded or  
received and drop it  
here. The file name  
is either your  
registered name or  
invoice number eg.  
company.xml or  
1234.xml

If you pay online, you can download a small xml file with your registration information contained within it. If you drag and drop the file into the square, it will register your product.

If you receive an xml file from Fiscal Software in an email, you can follow the same instructions.

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### Locate Your Registration xml File button

Locate Your Registration xml File

If your email client does not allow you to drag and drop the xml attachment to your email, or you have downloaded your xml file and need to locate it, then use this button to search for it.

If the file is downloaded after payment online, then it will be named the "invoice number.xml" eg. 1234.xml

If the file is sent by email by Fiscal Software, then it will be named "company name.xml" eg. Jolly Roger Enterprises.xml

When you locate the file the program will automatically register the program.

## **Support**

Fiscal Finance supports all of its products, and takes pride in maintaining a fast and efficient service.

If you find that there is a problem with any of your programs operation or the installation, please feel free to make contact with Fiscal Software.

If it is a technical issue you may either email us, use our web based "contact us" form, or phone us for assistance.

For matters relating to the programs operation, we suggest reading the FAQ page on our web site, view the on line tutorials, and if that does not solve your issue, then make contact with us so that we can be of assistance.

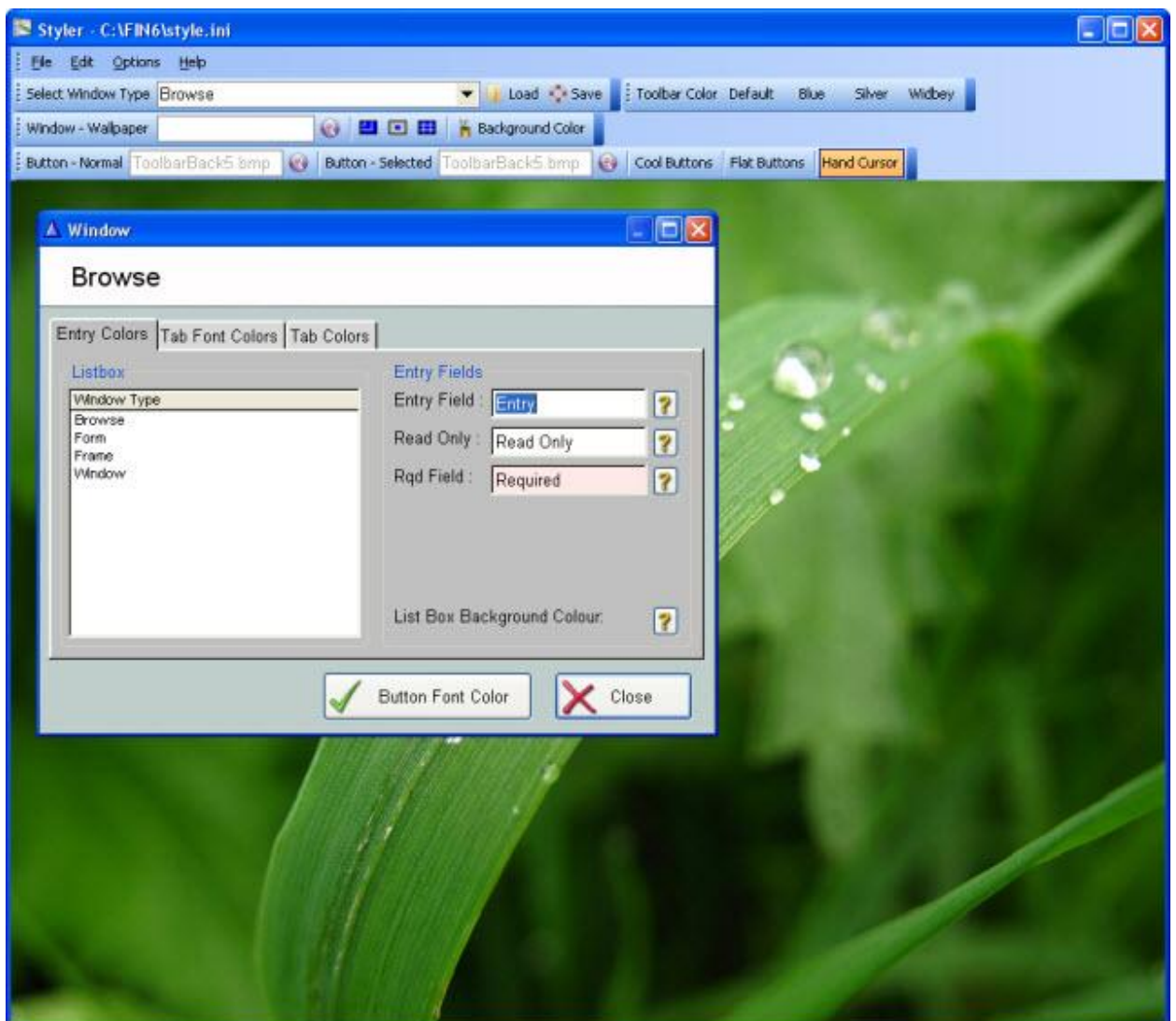
## The Styler

Not everybody may like the color scheme of our programs, so we have included a small application that you can use to change some of the look and feel of the various modules.

Just fire up the Styler.exe application found in your application's folder.

As you change settings or images, you can see the effect of your actions in front of you.

When you are happy with your choice, then save the settings.



## Contact Us

You can contact Fiscal Software in a number of ways

Email	info@fiscal.com.au	
Web Site	www.fiscal.com.au	includes a "Contact Us" form
Phone	08 9351 8878	Intl - +618 9351 8878
Fax	08 9351 9989	Intl - +618 9351 9989
Address	PO Box 901 Cannington WA 6107 Australia	